

TASK ORDER

Project: On-Call Waterworks Engineering Services

Task Order No.: 27 – 2025 Emergency Response Plan

Date: January 16, 2026

Issued To: Wessler Engineering, Inc.

All work shall be performed in accordance with the Agreement between Lawrence Utilities, City of Lawrence, Indiana (OWNER) and Wessler Engineering, Inc. (ENGINEER) executed March 8, 2016.

I. PROJECT DESCRIPTION

Task Order No 27 is related to development of an Emergency Response Plan (ERP). The U.S. Environmental Protection Agency (USEPA) has developed an ERP template for systems to develop and describes strategies, procedures, actions, and/or resources to respond to potential risks. OWNER is in need of an ERP, following the EPA template, for its water supply system. Herein referred to as PROJECT.

II. SCOPE OF SERVICES

ENGINEER shall provide the following Professional Services:

Wessler Engineering, Inc. (ENGINEER) shall provide the following Professional Services:

A. Emergency Response Plan

1. Discussions with OWNER on the requirements and necessary information for the ERP.
2. Prepare ERP that includes the components and tasks identified in the *Community Water System Emergency Response Plan Template and Instructions* (EPA 812-B-19-003) from the USEPA, Office of Water including:
 - a. Utility information.
 - b. Resilience strategies.
 - c. Emergency plans and procedures.
 - d. Coordination with local emergency response agencies.
 - e. Mitigation actions.
 - f. Detection strategies.

3. Submit the draft ERP to OWNER for review and address the review comments from the OWNER.
4. Submit the Final ERP to OWNER.

III. ADDITIONAL PROFESSIONAL SERVICES

If authorized in writing by the OWNER, ENGINEER agrees to furnish, or obtain from others, Additional Professional Services in conjunction with the PROJECT, as set forth below:

- A. Cybersecurity Assessment Assistance – Assist OWNER with completion of their Cybersecurity Assessment using the AWWA Cybersecurity Risk Management Tool.

IV. OWNER'S RESPONSIBILITIES

The OWNER's responsibilities are contained in Attachment No. 1, Standard Terms and Conditions. Additionally, the OWNER's responsibilities shall include:

- A. Provide information on the water treatment system, personnel, and activities as necessary to complete the ERP.

V. COMPENSATION

In accordance with the Standard Terms and Conditions of the AGREEMENT, ENGINEER shall provide the Professional Services for which OWNER shall compensate ENGINEER as follows:

- A. Compensation for Professional Services described in Article II.A shall be on a time and materials basis in the not-to-exceed amount of \$3,000.00. The total not-to-exceed fee shall not be exceeded without prior written approval of the OWNER.
- B. Compensation for Additional Services, if requested in writing, shall be on a lump sum fee or time and materials basis as mutually agreed to by OWNER and ENGINEER.
- C. Professional Services performed on a lump sum fee basis shall be invoiced by ENGINEER monthly on a percent complete basis. Professional Services performed on a time and materials basis shall be invoiced by ENGINEER monthly based upon the actual hours and reimbursable expenses incurred in performing the services per ENGINEER's Hourly Rate and Reimbursement Expense Schedule in effect at the time the services are performed.

VI. SCHEDULE

The Schedule for completing the Work shall be established by the OWNER and ENGINEER. The Work shall be completed no later than June 30, 2026.

This Task Order Number 27:

Accepted By:

ENGINEER
WESSLER ENGINEERING, INC.

Authorized By:

OWNER
UTILITIES SERVICE BOARD
CITY OF LAWRENCE, INDIANA

Dylan L. Lambermont, P.E.
President

Tracy Boyd, Chairman
Utility Service Board

Attest: _____
Nancy K. Cho, CPESC
Environmental Services Senior Project
Manager

Attest: _____
Tina Whitcomb
Recording Secretary, USB

Date: 1-20-2026

Date: _____

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